Job Description

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<tr>
<th>JOB TITLE</th>
<th>Technical Design Authority / Enterprise Architect</th>
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<tr>
<td>DEPARTMENT</td>
<td>Corporate IT</td>
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<tr>
<td>RESPONSIBLE FOR</td>
<td>Ensuring that CDW UK’s Business Strategy uses effective Technology System Architecture to achieve its goals. Driving and facilitating technology alignment to an Enterprise wide standard and Business Strategy across all departments within CDW UK and its International Offices. Managing the Product / Project / Programme pipeline associated with the Enterprise Architecture Review Board</td>
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<td>RESPONSIBLE TO</td>
<td>Head of IT (UK &amp; International)</td>
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<td>CAREER LEVEL</td>
<td>5</td>
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KEY DUTIES

- Understanding the CDW UK Business Strategy
- Define, modify and enhance as required the technology strategy, framework, standards and technology stack that CDW UK is to utilise across its multi discipline teams
- Collaborating as needed with UK and Global functional peers to ensure that new UK initiatives are in line with the above and that all departments align behind a common set of goals, policies, procedures and technologies
- To future proof our business and prepare for expansion
- Ensure that all new initiatives align, not only to the technology strategy but also the wider business strategy. The technology strategy must support the business strategy
- Ensure new initiatives do not conflict with or are at odds with other existing or proposed initiatives
- Manages the capture of new companywide (UK) developments and initiatives and ensure their timely progress through a centralised UK pipeline and Approval / Architectural review board
- Is responsible for the administration and running of the Approval / Architectural review board
- Act as the TDA / EA for UK Corporate IT, coordinating with US peers to ensure that all Corporate designs adhere to a common set of International design standards and principals
- Is responsible for or assists as required with the creation of High Level Designs
- Operate in a Technical Advisory nature and provides remediation recommendations as required
- Reviews peer proposals that may be complex and involve multi-vendor and multi-technology solutions
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- Assess the feasibility of prototype designs and proof of concepts as presented by peers. Design prototype solutions as required
- Acts as a mentor and technical escalation point in all areas where they are considered a subject matter expert, providing expert-level knowledge and peer-level review in respect of issue resolution, standards, design, best practice, delivering quality and reference target architectures
- Proactively questions and evaluates existing systems, standards, documentation and procedures and makes recommendations for improvement
- Develop, ratify, publish and manage technical collateral to support the business in delivering quality, referenced solutions. This includes technical standards and processes, reference architectures and technology roadmaps
- Work with and leverage the capabilities of peers from multiple functions to overcome the complexities of scoping and implementing highly complex solutions
- Ratification of technical project documentation and standards including but not limited to HLD and LLD’s
- Call out risks with new initiatives / projects
- Assist with the delivery of commercial success while improving productivity and efficiency of technical implementations through recognition and delivery of quality, standardisation and adherence to governance
- Attend Global Architectural review boards on behalf of Corporate IT and the Wider UK Organisation as required
- Attendance and input to project/programme closure and lesson learned meetings
- Research emerging trends and ideas and evaluate new technologies
- Develops, implements and markets / maintains a strong Information Security centric focus across all CDW business areas

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<th>KNOWLEDGE AND EXPERIENCE</th>
<th>Essential</th>
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<td>• Prior experience of operating as an Enterprise Architect / Technical Design Authority</td>
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<td>• Prior experience of operating in another technical discipline with IT i.e. Networks, Cloud, Infrastructure, Development</td>
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<td>• Proven ability to articulate complex concepts and technology solution in easily understandable terms and language</td>
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- Experience of C level interaction, engagement and relationship management
- Holds, maintains and continues to develop industry-recognised expert level technical relevance for core specialisations, plus additional skills in other areas, through prior experience from being involved in delivering complex projects, appropriate vendor certifications, technical training in core and associated skills (multi-skilled), vendor relationships, industry awareness and attendance/participation in trade/vendor events
- Desire and proven capability to deliver quality projects/outputs and team leadership
- Is able to continually demonstrate exceptional skills in time management, planning, sales and all types of communication
- Has proven extensive commercial awareness, able to protect the interests of CDW in all aspects of professional services delivery
- Is able to continually demonstrate delivery of quality and consistency whilst delivering excellence and at the same time continuing to strive for improvement
- Deep technical and commercial understanding of 3 of more of the following, and a general appreciation of the remainder, with exposure to defining, working with and delivering against general referenced architectures:
  - Private and Public Cloud solutions
  - Hybrid Solutions
  - Infrastructure and converged infrastructure solutions
  - End User Compute and End user devices
  - Datacentre
  - Networking
  - Security
  - Cloud Application development and containers
  - Modern Workplace / Digital Transformation

Desirable

- TOGAF qualified
- Computing related Degree / Education or equivalent experience
- Project / Programme Management experience
- ARB experience
- Management experience, ideally in Professional Services / Technical capacity
- 3rd party vendor and client management
### PERSONAL ATTRIBUTES

- Strong team player
- Ability to diagnose problems quickly and solve effectively
- Ability to question constructively and hold a position backed up by evidence under questioning
- Excellent verbal and written communication skills with the ability to effectively interact with all stakeholders including senior leadership
- Proven history of balancing multiple priorities simultaneously with the ability to adapt to the changing needs of the business while meeting deadlines
- Punctual and reliable
- Positive, enthusiastic and supportive individual
- Ability to take proactive ownership
- Ability to work effectively and remain calm under pressure
- Interpersonal skills including listening, building rapport, establishing empathy whilst demonstrating awareness of internal and external issues in a calm and polite manner
- Willingness to travel to CDW UK based sites (and International sites on an infrequent basis)